

MAYOR AND COUNCIL MEETING

Tuesday, July 27, 2004, 7:00 p.m.
MINUTES

Call to Order

Pledge

Roll Call-Harrington, Greenfield, Smith, Stull, Castle, Bell; all present

Mayor's Remarks

Wayne Twigg candidate for new Planner I position. Has many years of experience. Will address many issues in Planning Department, including upgrading manuals in that department.

Drop off recycling center open at Sports Complex. Open daily, seven days a week, from 7:00 a.m.-dusk.

Election is August 3, 2004 from 8:00 a.m.-8:00 p.m.

Commissioner Mike Cady speaks-pleasure to be in Brunswick. Likes to visit each municipality 3-4 times per year. Has no agenda...just likes to make appearance. States that last year we had problem of addresses and finding and displaying them. Brunswick Middle and High Schools moving forward...BMS has no state approval, however, will be funded with County funds. States Brunswick has always played by the rules. COG meetings changed to last Thursday of odd months.

Smith - States Commissioner salaries come up every year.

Mike - Referring to compensation-hard to give yourself a pay raise. Has proposed the State review salaries and recommend changes to legislation.

Smith - Believes position is under-paid with responsibility. Previous Manager, Doug Browning was paid good salary to take some work off BOCC.

Mike - Mr. Browning coordinates many agencies. He has been a wonderful manager.

Bell - Thanks for re-cycling center reappearance. Inquires as to Allegheny Power contacting BOCC?

Mike - Allegheny Power has not contacted.

Bell - Has heard January 1, 2005 power will be purchased due to deregulation.

Dick Goodrich - Asks Mike, what item is important to you for next legislative session?

Mike - Underage coalition bill. Important to curb use of alcohol and drugs in juveniles.

Mayor - City hired two employees to help mow and keep up with summer maintenance.

Submitted by: Mayor & Councilman Dick Goodrich

Citizens' Forum

Smith - Wishes to step down from Council to be heard as private Citizen. Addresses Citizen article pertaining to hiring of previous City Administrator. States he recused himself from voting and hiring process, and would prove this in minutes, but minutes and tapes are misplaced. Pertaining to dismissing previous Police Chief, reads article stating that Council tied when voting on this matter. Makes point that who hires and appoints employees can't be blamed for employee's actions entirely.

Treasa Stocks - 212 Delaware Avenue

Speaks about last Council meeting comments. Inquires as to difference between home owner and renter? Wishes to know why reimbursement check was sent to home owner, not her, as renter? Inquires as to how long reimbursement usually takes...has \$762.00 worth of bills.

To-Mi-Chi-Yang Avery Luke-210 Zing Giving-All-Glory-To-God - 924 Jefferson Pike
Congratulates City Administrator, Dave Dunn and Betty Hardy for their treatment of him.
Praises Geri Reynolds, Chief Price, Captain Rough, Mayor Jones & Council for their work.

Old Business:

Reservoir Cover Bid Recommendations—Richard Parks, Arro Consulting (attached)

Mayor - States preliminary estimates included domes and structure for elevation

Smith - Inquires why last June, when Joe Moss gave estimates, Council wasn't told of possible extra charges?

Bell - Should listen to tape of meeting, if needed. Original scope was to extend supports for possible wall later.

Smith - Before, we were awarded grants for soft top of \$100,000 from MDE.

Harrington - Option #2 asks about glass-lined walls.

Richard Parks - States they are inexpensive and last over 50 years.

Smith - Asks about reserves of \$300,000

Dave Dunn - Loan has been approved and planned at \$500,000. Would have to go back to MDE for another approval for more money and look at debt affordability...not sure we could get more money from them.

Bell - Asks about soft cover in Middletown.

Richard Parks - Not much trouble. Boonsboro and Middletown have both had soft covers for 15 years. Estimated cost \$100,000-125,000 (unknown with wall extension.)

Bell - Repairs to hard cover would be more than to the soft cover.

Smith - Motion to approve Option #2, presuming that we took \$300,000 from escrow. States we have retained earnings in Water Fund.

Harrington - 2nd

Richard Parks - Actually, cost would be \$890,000, not \$850,000

Dave - Believe we should forgo decisions until more information is attained.

Smith - Withdraws motion.

New Business:

Skateboard Park—Fees & Rental Equipment/Hiring

Geri Reynolds - Attached sheet details hours of operation, cost, rentals, etc.

Castle - Questions how rates compare to other parks?

Geri - Leesburg, Mt Airy and Frederick City were compared. Our park about \$1.00 lower per visit.

Castle - Is it fully staffed?

Geri - LGIT requires we need two CPR trained persons working at all times.

Greenfield - Motion to accept fees and hours

2nd - Stull

Vote 6-0

Geri - Have asked Lindsay Dunn, current manager of pool, to manage Skateboard Park. Cashiers and guards from pool have expressed interest in working at Skateboard Park.

Greenfield - Motion to hire Lindsay Dunn and offer jobs to pool guards and cashiers.

2nd - Stull

Bell - Questions rules and regulations

Vote 6-0

-Salary Committee Recommendations

Dave - Thanks Mr. Goodrich for his involvement and also Council members & Mayor. Group considered position titles to make sure they reflected job duties accurately, and compared them to pay scales of other Maryland Municipalities. Decided to drop Step 1, and add Step 10 to pay scale...this raises new hire pay scale by 3.5%. Position changes occurred with Administrative Assistant, creating Level II on some positions, etc. Administrative Assistant and Code Enforcement received increases based on these comparisons.

Dick Goodrich - Employee evaluations now all in October. Added Level II to certain positions.

Mayor - Hopes new scale will eliminate dead-end jobs and give employees opportunity to move up within departments.

Smith - States experienced officers get higher salary.

Goodrich - States intent of having 10-Step pay scale was not to have a starting salary step, but to have a scale for new hires to start from, i.e. a new hire with more experience would be on a higher step than one with no experience in the same new position.

Mayor - States currently some employees may be below Step 1.

Smith - Motion to accept plan

2nd - Stull

Vote 6-0 to approve

Brunswick Little League—Request to use tent & picnic tables

Castle - Motion to accept

2nd - Greenfield

Vote - 6-0

Election Judges (attached)

Mayor - Memo sent to Council with nine names of possible judges, five Council members agreed, one had some questions

Greenfield - Skateboard Park Grand Opening Tentative Date - August 12, 2004, 2:00 p.m.

August 5, 2004-National Night Out

August 7, 2004-River Race

Adjournment

Approved By: _____
Mayor Date

Witnessed By: _____
City Administrator Date